



**Artists Creating Together**

# **CREATIVE CUBE**

**EVENT APPLICATION**

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**Invite the Creative Cube to  
bring accessible arts and  
creativity to your local event**



# CREATIVE CUBE EVENT APPLICATION

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Please fill out the following questionnaire to the best of your ability. Attach additional pages if needed.

Organization Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Number: \_\_\_\_\_ Type of Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Location: \_\_\_\_\_

Projected Number of Attendees: \_\_\_\_\_

Is there an entry fee for event participants? Yes, cost: \_\_\_\_\_ No: \_\_\_\_\_

Does the event location have accessible restrooms? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Is the event location on the Bus Line? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Is the event location within the Go Bus service area? Yes: \_\_\_\_\_ No: \_\_\_\_\_

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Tell us about this event and why the Creative Cube would be a good fit: \_\_\_\_\_

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Please describe the organization hosting the event and any other event partners: \_\_\_\_\_

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Is this event a fundraiser? Yes\_\_\_\_ No\_\_\_\_

If yes, what is the fundraiser for? \_\_\_\_\_

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How does this event engage the following Creative Cube impact areas?:

Disability Focus - providing opportunities to people with disabilities: \_\_\_\_\_

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Arts Engagement - the event focuses on the arts, either performing or visual or both:

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Underserved Populations - reaches populations that are often overlooked: \_\_\_\_\_

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Resource Availability - organizers can provide support to the Creative Cube financially and/or through volunteers.

Are you as the applicant organization able to contribute to the Creative Cube's attendance through financial support? Yes\_\_\_ No\_\_\_ If yes, please describe this contribution: \_\_\_\_\_

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The Creative Cube ideally has up to 10 volunteers at a time. Are you as the applicant organization able to contribute to the Creative Cube's attendance by providing volunteers for the Cube during the event? Yes\_\_\_ No\_\_\_ If yes, please share how many volunteers per hour you could provide:

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The Creative Cube requires a substantial amount of physical space and set up/pack up time. Does the event location have the capacity to accommodate the Cube's spacial and timing needs? Please see pages 4 and 5 in the Creative Cube Event Application packet for details.

Yes\_\_\_ No \_\_\_ Please explain: \_\_\_\_\_

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Is there any other information that we should know about your event?: \_\_\_\_\_

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Please submit your application to Allison Palm, ACT's Community Arts Coordinator, at [coordinator@artistscreatingtogether.org](mailto:coordinator@artistscreatingtogether.org) or by mail at 1140 Monroe Ave NW Suite 4101, Grand Rapids, MI, 49503. All applications will be reviewed be ACT Staff.

# EVENT COSTS BY DAY

**Event costs are scalable based on event needs.  
Nonprofit rates available.**

## Half Day Event

Up to 3 Hours

|  |         |
|--|---------|
| Base Fee (Includes Creative Cube transport):   | \$500   |
| ACT Staffing:  | \$350   |
| Artist Support (performing, visual, or interns):   | \$1,200 |
| Materials (performance or visual):   | \$1,200 |
| Total admin costs (planning, hiring, insurance, travel, evaluation and volunteer oversight): | \$500   |

**Grand Total: \$3,750.00\***

\*Sliding scale and nonprofit rates available

## Full Day Event

Up to 6 Hours

|  |         |
|--|---------|
| Base Fee (Includes Creative Cube transport):   | \$500   |
| ACT Staffing:  | \$700   |
| Artists Support (performing, visual, or interns):  | \$2,400 |
| Materials (performance or visual):   | \$2,400 |
| Total admin costs (planning, hiring, insurance, travel, evaluation and volunteer oversight): | \$500   |

**Grand Total: \$6,500.00\***

\*Sliding scale and nonprofit rates available